

Unannounced Audit Programme for Certification Options A1+A2+E+F (not GFSI recognized)

The intent of the unannounced audit programme is to respond to market signals, improve CanadaGAP certification, and ensure that operations are maintaining their program on a continuing basis.

What is an Unannounced Audit?

An unannounced audit is an audit that is not scheduled in advance with the operation. The details regarding unannounced audits vary depending on certification option.

Who will have an unannounced audit?

Each year the Certification Body will choose a percentage of its clients for an unannounced audit; therefore over time, everyone will have an unannounced audit.

For Options A1 and A2: 5% of the Certification Body's clients will be selected (a different 5% each year).

For Options E and F: 10% of the Certification Body's clients will be selected (a different 10% each year).

How do unannounced audits work?

Early in the year, the CB contacts clients chosen for an unannounced audit to inform them that they have been selected and to gather information and what will need to be seen. The Certification Body provides notice **2-5 business days** advance notice before the audit is to occur.

How many audits will there be in a year?

One. The unannounced audit will take place **instead** of a scheduled audit.

What will the timing of the unannounced audit be?

The unannounced audit will occur when activities relevant to the scope of the operation's certification are occurring.

What will the cost be for the unannounced audit?

The program participant pays for **one** (unannounced) audit that year, since the unannounced audit replaces a regularly scheduled audit.

Does having an unannounced audit for an operation enrolled in Operation A1/A2 affect their audit cycle or random audit selection?

If an operation is enrolled in Option A1 or A2 (4-year audit cycle), there is no change to the way the audit cycle or random audits work. The operation will still be informed in advance if they are randomly selected for an audit. However, they may not be told the exact date of the random audit (i.e., it could be unannounced).