CANADAGAP®
Food Safety for Fresh Fruits and Vegetables

CanAgPlus Annual General Meeting 2022
Participation Form

The CanAgPlus AGM will be held **online** on December 1, 2022 at 1:00 p.m. EST.

MEMBER INFORMATION (REQUIRED):

Legal Operating Name: _____

Person Responsible/Member Contact*:* _____

Email address: _____

Signature*:* _____ Date: _____

REQUIRED ❑ *I confirm that the persons below, as designated, are authorized to participate in the AGM, speak and vote on behalf of this operation/legal entity.*

Important Reminders – please read:

- Participation in the AGM is free, but participants must register using this form.
- The deadline to register is **November 25, 2022**.
- Once registered, participants will receive an email from Zoom (no-reply@zoom.us) with instructions on how to join. Please check your Junk folder if you do not receive an email.
- Voting for the Board of Directors will occur during the meeting, OR you can vote in advance. Instructions for advance voting are included in Section 2 below.
- *Reminder*: The **member** is the operation or legal entity enrolled in the CanadaGAP Program.
- Each member must designate your **member representative** for the meeting and/or for advance voting. Your **member representative** can be yourself, someone else from within your operation or legal entity, or any other individual that you designate to represent you.

❑ **YES,** someone representing our operation or legal entity will attend the AGM. *Complete Section 1. on the next page*

❑ **NO,** we will not attend the AGM, but someone representing our operation or legal entity will vote **in advance** for the Board of Directors.
Complete Section 2. on the next page

1. **AGM ATTENDANCE**

a) The following individual is designated as our member representative and will attend the AGM:

❑ Same as "**Person responsible/Member contact**" identified on page 1

❑ Someone else will represent our operation:

Name: _____

Company Name: _____

Email Address: _____

2. **ADVANCE VOTING**

NOTE: Advance voting is available only for the election of the Board of Directors. To vote on any other AGM motions, you must attend the AGM. Sign up above.

a) The following individual is designated as our member representative and is authorized on behalf of our operation or legal entity to vote in advance:

❑ Same as "**Person responsible/Member contact**" identified on page 1

❑ Someone else will vote in advance on our behalf:

Name: _____

Company Name: _____

Email Address: _____

b) Instructions for Advance Voting:

Two advance voting options are available: (1) online voting, or (2) sending in your ballot to the CanadaGAP office. Candidate biographies for the Board of Directors are available on the AGM webpage.

a) Online at: https://www.surveymonkey.com/r/CanAgPlusBoD2022
   - Deadline for voting: **November 25, 2022**.

b) Send in your ballot:
   - Members who have no email address on file with CanadaGAP will receive a voting ballot by mail. Use that paper ballot to vote in the Board election.
   - Mail, fax, or email your ballot to CanadaGAP by **November 25, 2022**.

Return this form **by November 25, 2022** to the CanadaGAP office

Fax: 613-829-9379 ♦ Email: info@canadagap.ca ♦ Questions? Call 613-829-4711
245 Menten Place, Suite 312, Ottawa, Ontario, Canada K2H 9E8