

To: CanadaGAP Stakeholders

Date: April 1, 2020

Subject: Fillable CanadaGAP Self-Declaration and Self-Assessment Checklist now available

A fillable PDF version of the CanadaGAP self-declaration and self-assessment (Version 8.0) is now available to **download from the CanadaGAP website**.

If you would like to complete your self-assessment electronically, you can download the fillable PDF, and then fill out each section as you normally would. Once completed, the fillable PDF can then be:

- signed electronically and emailed to your Certification Body (CB)
- printed and signed in hard copy, then scanned and emailed, or faxed/mailed to the CB.

<u>More detailed instructions</u> on using the electronic version are available on the webpage. Please follow the instructions to facilitate the use of this fillable document.

The requirements in the fillable version are the same as those found in the traditional self-assessment checklist. Some minor differences to formatting and the instructions were required to make the fillable version more user-friendly.

The fillable PDF can be used by any program participant who needs to submit a completed self-assessment to their CB. That includes Option A1 and A2 CanadaGAP-certified companies, as well as anyone whose CB is requiring the self-assessment to be completed as part of the process for certificate extensions during the Coronavirus (COVID-19) pandemic.

Please contact the CanadaGAP office if you have any questions.

CanadaGAP® is a program developed in Canada to promote Good Agricultural Practices (GAPs) for fruit and vegetable suppliers.

