

COMMUNIQUÉ CANADAGAP® COMMUNIQUÉ

To: CanadaGAP Stakeholders

Date: June 30, 2020

Subject: Update to CanadaGAP Audit Checklist (Version 8.0-RA) Effective July 1, 2020

The *CanadaGAP Audit Checklist for the Production, Packing, Repacking, Storage, Wholesaling and Brokerage of Fruits and Vegetables and Greenhouse Product* has been updated from version 8.0 to version 8.0-RA. The changes are effective July 1, 2020 and account for audits that may be conducted using a remote auditing component. The updated version of the checklist can be found at <https://www.canadagap.ca/audit-checklist/>.

Changes made to the CanadaGAP Audit Checklist include:

1. A new checkbox on the Executive Summary indicating that the document was issued following a **partial audit**. The Executive Summary will be provided to the auditee after the auditor conducts the on-site portion of the audit.
2. New fields on the cover page of the audit checklist to capture the following information:
 - duration of the remote audit component
 - duration of any required follow-up (whether it is on-site or remote)
 - total audit duration
 - completion date of all audit activities.
3. A new chart in the “Additional Comments” section, found at the end of the audit checklist. The chart needs to be completed by the auditor if remote auditing methods were used during the audit. The auditor will record the following information in the chart:
 - which documents/information were received
 - which remote auditing methods were used (e.g., email, upload to remote platform, fax, virtual meeting, mail, etc.)
 - if the remote method was effective and efficient in maintaining the integrity of the audit
 - the timeframes in which all of these activities were carried out.

Please note: There are NO changes to any of the questions within the audit checklist.

Version 8.0-RA of the audit checklist can be used for ALL audits. If a full audit is performed on-site, the new fields will remain empty/blank, since no remote auditing methods were used.

For more information about remote auditing methods, please refer to the CanadaGAP technical procedure document “[Use of Remote Auditing Methods during the COVID-19 Pandemic](#)” that was previously issued and is available on the COVID-19 webpage at <https://www.canadagap.ca/covid-19/>

Please contact the CanadaGAP office at info@canadagap.ca with any questions.

CanadaGAP® is a program developed in Canada to promote Good Agricultural Practices (GAPs) for fruit and vegetable suppliers.

